



SERVIÇO PÚBLICO FEDERAL  
MINISTÉRIO DA EDUCAÇÃO  
UNIVERSIDADE FEDERAL DA BAHIA

**PUBLIC CALL PV 001/2020 –PRPPG/ UFBA**  
**HIRING OF VISITING PROFESSORS 2021**  
**SIMPLIFIED SELECTION PROCESS FOR THE HIRING OF**  
**VISITING PROFESSORS**

**Updated 25/Nov./2020**

Universidade Federal da Bahia (UFBA) through its Senior Office of Post-graduate Studies (PRPPG), in the use of its legal attributions aiming at the improvement of the Post-graduate programs, makes public the opening of applications for the simplified selection process for the hiring of VISITING PROFESSORS, under the terms of Law no. 8,745, of 12/09/1993, amended by Laws # 9,849 / 99 and # 10,667 / 03 and Decree # 7,485, of 5/18/2011, and Law 12,722, of 28/12/2012.

**1. On the receipt of documents**

1.1. The Post-Graduate Program interested in selecting Visiting Professors shall announce in its site the Public Call for the selection process. Once the internal selection is concluded, the Program must send to the Senior Office of Post-graduate Studies (PRPPG), the list of the selected names, following their priority order, along with the following attachments:

1. The approved minutes, in PDF format, of the collegiate meeting informing: link of the Public Call announcement; hiring period for each selected professor, in their priority order, reaffirming the professor's full-time dedication commitment to the Program; relevant scientific production and supervision experience compatible with the criteria adopted by the Post-Graduate Program for the admission of faculty members, including the list of such criteria. It is important to stress that



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in order to run for this call, the Visiting Professor must meet the criteria adopted by the Post-Graduate Program for such admissions.

2. A detailed work plan for the academic and scientific activities to be carried out in the scope of the Post-Graduate Program in the course of the hiring period duly signed and initialed by the candidate, in PDF format.
3. Candidate's C.V in PDF format, even if the candidate has his/her curriculum in the Lattes Platform.
4. Registration form, available on the page [www.propg.ufba.br](http://www.propg.ufba.br) **new**

## 2. On the openings

UFBA is offering, by means of this Public Call, 25 openings. Those, which will not be filled, for any reason, will be offered to the following candidate in the full listing.

For the purposes of title award running time, the timeframe below will be considered for the candidates selected by the Post-Graduate Programs.

## 3. On the Timeframe

The applications will be received according to the following timeframe:

23/Nov./2020	Public call announcement
19/Feb./2021	Deadline for the Post-Graduate Programs to send their selected candidates' documents to PRPPG, through ( <a href="http://www.sapi.ufba.br">www.sapi.ufba.br</a> ).
31/March/2021	PRPPG announces the candidates selected by the Multidisciplinary Committee
05 a 09/April/2021	Period for appeals
Until 23/April/2021	Analyzes of appeals by PRPPG
Until 26/April/2021	Announcement of final result
As of 01/June/2021	Contract implementation and beginning of labor activities



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#### 4. On the Selection and Criteria

Selection will be by means of analysis of both the candidate's CV and his/her work plan by the Multidisciplinary Committee specially assigned for the task. The work plan must specify the expected activities and products/results derived from the selected professor's actions within the scope of the Post-graduate Program, its concentration area and line(s) of research.

Senior visiting professors with high scientific production, professional and supervision experience will have priority, aiming an effective contribution towards the Program's scientific production, human resources development and cooperation network, within and outside UFBA, thus allowing for joint proposals that may result in scientific-academic production.

In order to be considered for this Public Call, the professor must demonstrate relevant scientific production and supervision experience compatible with the criteria adopted by the Post-graduate Program for admission as a Permanent Faculty Member.

The Multidisciplinary Committee shall evaluate the proposals considering the following criteria and weights:

Criteria	Percentage Weight
Candidate's CV, considering his/her scientific production, and accumulated professional and supervision experience.	50%
Work Plan, observing its merit, relevance and possible results.	35%
Interaction with the Program faculty and/or research groups, with special attention to the constitution of cooperation network and other joint actions.	15%

#### 5. On the hiring requisites

- a) The candidate must hold a Doctorate/PhD degree obtained not up to two years before the application deadline for the Post-graduate Program at UFBA, confirmed by the date registered in the diploma (both sides copy).



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- b) The candidate must not either directly or indirectly be an active servant of the Federal, State, Municipal, Federal District administrations, neither as an employee, nor as a servant of their subsidiaries or controlled agencies, according to Article 6<sup>th</sup>, Law no. 8.745/93.
- c) In case the candidate has an employment bond, he/she must be either retired, or be officially under a leave of absence, at the moment of hiring at UFBA.
- d) The candidate must not have been employed in the course of the 24 (twenty-four) months, based on the Law 8,745, of December 9, 1993.
- e) The candidate must not be an UFBA retired professor or technical servant.
- f) The candidate must not be a resident of the State of Bahia (dully certified by a proof of residence).

**6. On the Duration of the Work Contract**

6.1. The work contract must have:

- a) A minimum duration of 1 (one) year, in the case of a Brazilian professor, with the possibility of renewal, provided the total period does not exceed 2 (two) years.
- b) A minimum duration of 1 (one) year, in the case of a foreign professor, with the possibility of renewal, provided the total period does not exceed 4 (four) years.

6.2. The duration of the contract will be linked to the period of development of the work plan in the Post-graduate Program in which the hired professor will act.

**7. On the work system and remuneration**

7.1. The Multidisciplinary Committee will also recommend the adjustment of the approved candidates to income equivalence, applying the distribution between the classes of Adjunct, Associate or Full Professor, according to Appendix I.

7.2. The hired professor will be submitted entirely to the Full Dedication system.



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## 8. On the work contract

8.1. PRPPG shall send the Directors of the academic units to which the Post-graduate Programs are associated, the list with the names of the visiting professors selected by the Multidisciplinary Committee;

8.1.1. For the hiring process to become effective the Post-graduate Programs will forward the following documents to PPPG, in PDF format:

### **Brazilian Candidates**

- a) Copy of PhD/Doctorate diploma (both sides). In case the back is blank, that should be acknowledged;
- b) Copy of ID;
- c) Copy of CPF;
- d) Copy of proof of residence;
- e) PIS/PASEP;
- f) Proof of military service (when a male candidate);
- g) Voter registration; and
- h) Proof of Voting.

### **Foreign Candidates**

- a) Copy of passport (photo and number).
- b) Copy of PhD/Doctorate diploma (both sides). In case the back is blank, that should be acknowledged;
- c) Translation of diploma or equivalent document, in case the degree has been obtained abroad.
- d) Work Visa. **NOTE:** UFBA shall request the work visa for the visitor, and the granting will depend on the Ministry of Education agenda.

## 9. On the Renewal of the Work Contract

9.1. The work contract may be extended to the maximum time limit shown on item 5. The request for renovation must be formalized by the Post-graduation Program through SIPAC (identifying under the item “Nome do Interessado”, the name of the visiting professor who is to have his/her contract renewed. The process must be sent to PRPPG, within a minimum of 60 (sixty) days prior to the expiring of the professor’s contract.



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9.2. The Post-graduate Program will attach to the request the following documents:

- a) Minutes of the meeting signed by the collegiate, including appreciation of the request and period of renewal of the work contract;
- b) Report on the activities carried out by the visiting professor specifying the results obtained within the period of the contract, demonstrating his/her academic-scientific production, and his/her contribution towards human resources training. The document must be signed and initialed by the visiting professor.
- c) Work plan for the requested period, signed and initialed by the visiting professor, presenting the same elements required at the time of the selection process (item 3.1 in this Public Call), dully adjusted.

9.3. The requests for renewal will be appreciated by the Senior Office of Post-Graduate Studies, assisted by *ad hoc* consultants, whenever necessary. In case of approval, they will be considered in future evaluations.

## 10. On the final dispositions

10.1. In the event one or more selected candidates withdraw, the names that follow on the list will be called to fill the positions, in strict accordance with their ranking order as indicated by the Multidisciplinary Committee assigned for that matter.

10.2. Eventual changes in contract must be requested to the PRPPG by the interested party, followed by a justification and an appreciation by the Collegiate of the Post-Graduate Program. PRPPG will evaluate the possibility of its acceptance based on the available legal provisions.

10.3. No change in the contract will be accepted without the previous approval of the PRPPG.

10.4. Candidates who have already been hired on the basis on Law 8745/93 are entitled to be hired again, provided the new hiring occurs 24 (twenty



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four) months or more, after the expiring of the previous contract.

10.5. As the hiring of a Visiting Professor must comply with Law# 8.745/93, the application of a candidate implies his/her commitment to the conditions established by this Public Call.

10.6. UFBA will not refund any expenses of any nature related to this Public Call.

10.7. UFBA will not bear any costs in addition to the professor's monthly salary in the course of the contract. Therefore, the costs related to visa and consulate expenses, authentication of degrees, insurances of any kind, travel, moving, housing and lodging are entirely the professor's responsibility. Expenses incurred by spouses, family members or eventual partners are not UFBA's responsibility either.

10.8. This Public Call may be cancelled or altered partially or fully, at any time, provided there are supervening reasons. Nevertheless, these do not give rise to obligations or rights on the part of the interested parties.

10.9. The period of validity of the selection process will be 1 (one) year, starting on the date of publication of the selection results in the Union Official Gazette, and it may be extended by an equal amount of time.

10.10. Eventual missing situations will be solved by the Senior Office of Post-graduate Studies.

Salvador, the 23<sup>th</sup> of November 2020.

**João Carlos Salles Pires da Silva**  
REITOR



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## Appendix I

### Category equivalence chart

<b>Date of Title</b>	<b>Class/Level</b>
Doctorate em 1999 or earlier until 2002	Full
Doctorate between 2003 e 2004	Associate 4
Doctorate between 2005 e 2006	Associate 3
Doctorate between 2007 e 2008	Associate 2
Doctorate between 2009 e 2010	Associate 1
Doctorate between 2011 e 2012	Adjunct 4
Doctorate between 2013 e 2014	Adjunct 3
Doctorate between 2015 e 2016	Adjunct 2
Doctorate between 2017 a 2018	Adjunct 1